


# Item 6.2 - Rolling Actions Log

## Finance and Resources Committee

29 October 2015 – 1 December 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	RAG Status	Comments
1	29-10-15	<a href="#">Redhall House and Lawn - Progress Report</a>	To request an update report was brought to the Finance and Resources Committee at conclusion of the planning process.	Acting Executive Director of Resources	Feb 2017		 A	An update report would be provided at the conclusion of the appeal process for the Redhall House planning application – ongoing.

2	18-08-16	<a href="#">Property Repairs and Maintenance Contract Update</a>	To agree that the internal audit report would be circulated to all elected members of the Council by Committee Services.	Committee Services	As soon as possible		<b>A</b>	<b>An update report will be considered by the Health, Social Care and Housing Committee in November 2016, which will be subsequently circulated to F+R Committee members – ongoing.</b>
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3	18-08-16	<a href="#">Proposed sale of site Ardmillan Terrace, Edinburgh</a>	To continue the report to allow discussion between the Chief Executive of the Council and the Chief Executive of the NHS to resolve outstanding issues.	Chief Executive/ Acting Executive Director of Resources	Dec 2016	Dec 2016	<b>G</b>	<b>Report was considered by the Finance and Resources Committee on 1 December 2016 – closed.</b>
4	08-09-16	<a href="#">Managing Workforce Change - Workforce Dashboard</a>	To agree that an extract of information on reviews from the Transformation Programme Progress report should be circulated to elected members as a briefing note.	Chief Executive/ Acting Executive Director of Resources	As soon as possible		<b>A</b>	<b>Ongoing</b>

5	08-09-16	Lease at Tron Kirk, Edinburgh (B agenda item)	<p>1) To agree that the internal audit review referred to in paragraph 3.9 be reported back to Committee as soon as it was completed.</p> <p>2) To agree that the Acting Head of Corporate Property and the Interim Head of Legal and Risk would investigate the various breaches in relation to the lease of the Tron Kirk since November 2015 and to confirm that these has been followed through.</p> <p>3) To agree that the Interim Head of Legal and Risk would discuss improving working arrangements between Corporate Property, Legal and Regulatory departments at the Corporate Leadership Team meeting.</p>	Acting Executive Director of Resources	As soon as possible	Dec 2016	<b>G</b>	A report was considered by the Finance and Resources Committee on 1 December 2016 – closed.
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6	03-11-16	<a href="#">Treasury Management: Mid Term Report 2016/17</a>	The Acting Executive Director of Resources to provide a briefing note to members on the use of Bonds by other local authorities, specifically London and Aberdeen.	Acting Executive Director of Resources	As soon as possible	7 Dec 2016	<b>G</b>	Briefing note circulated to members of the F+R Committee – closed.
7	03-11-16	<a href="#">Committee Decisions July 2015 - July 2016</a>	The Committee Clerk to liaise with the relevant officers to determine when a report would be brought back on Item 63 in Appendix 1 of the report.	Committee Services	As soon as possible	January 2017	<b>G</b>	The results of the pilots have been reported to Committee – closed.

8	03-11-16	Re-employment and Re-engagement of Staff (B agenda)	<p>1) The Head of HR to provide a briefing note to members on the analysis of the impact on staff in respect of the timebar for those who might take VERA/VR.</p> <p>2) To agree that monthly update reports would be provided to Committee on the numbers of staff who had left CEC and applied to return within the one year time bar.</p>	Acting Executive Director of Resources	As soon as possible		<b>G</b>	<b>Briefing note circulated to members – closed.</b>
9	03-11-16	Interpretation and Translation Service Transfer (B agenda)	To agree that a briefing note would be circulated to members when issues/concerns related to the pilot usage of the NHS system had been resolved.	Acting Executive Director of Resources	As soon as possible		<b>G</b>	<b>Briefing note circulated to members – closed.</b>
10	01-12-16	<a href="#">Asset Management Strategy Transformation Programme - Update</a>	To arrange a meeting with the C/VC of Economy and Finance and Resources Committees and the Head of Corporate Property to discuss the terms of reference for Strategic Property.	Acting Executive Director of Resources	As soon as possible		<b>G</b>	<b>A meeting was held with C/VC of F+R Cttee, Economy Cttee and the Head of Corporate Property - closed.</b>

11	01-12-16	<a href="#">Managing Workforce Change - Workforce Dashboard</a>	To agree that the Head of Human Resources would provide a briefing note with a summary of expenditure on agency staff would be provided to members of the Finance and Resources Committee.	Acting Executive Director of Resources	As soon as possible		<b>A</b>	<b>Ongoing</b>
12	01-12-16	<a href="#">Contracts Awarded Under Delegated Authority (Waiver Reports) and Contract Waiver Management Update</a>	To agree that the Interim Chief Procurement Officer would provide information on the justification for the direct award of the SEEMIS contract without a waiver.	Acting Executive Director of Resources	As soon as possible			<b>Ongoing</b>
13	01-12-16	Monitoring Officer Investigation (B agenda)	To agree that a report would be brought back to the F+R Committee setting out a mechanism to include necessary training identified for procedures to be adopted to ensure that collaborative working between relevant departments was implemented.	Monitoring Officer	As soon as possible		<b>A</b>	<b>Ongoing</b>

14	01-12-16	Temporary Accommodation for Homelessness Contract (B agenda)	To agree that a progress report would be brought to the Finance and Resources Committee in two cycles.	Head of Safer and Stronger	23 Feb 2017	23 Feb 2017	<b>A</b>	<b>Ongoing</b>
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Red – Action has not been completed within timescales indicated.

Amber – Action is in Progress.

Green – Action has been completed and recommended for closure.